Add a Disruption to the Planning

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A **Disruption** allows you to declare a period during which one or more Tasks cannot proceed normally.

It might for example correspond to bad weather, a supply delay, or unavailability on site.

Create a Disruption

1. Open your Project.
2. Click on **Planning**.
3. Open the **Disruptions & Exceptions** tab.
4. Click on **+**.
5. Select **Add a Disruption**.
6. Enter the **title** of the Disruption.
7. Fill in the **Start date** and the **duration**.
8. Select the **Disruption Type**.
9. Add the Tasks concerned.

Select the Tasks concerned

In **Scope > Tasks concerned**, Select the Tasks impacted by the Disruption.

You can use the search and Filters to find them more easily.

Once a Task is added, it appears in the Scope of the Disruption.

Recalculate dates

In the **Impacts** section, enable **Automatically adjust the End date of Tasks** if you want the Disruption to modify the Planning.

Archipad then displays for each Task:

- the initial End date;
- the new planned End date;
- the offset applied.

> **Note:** if this option is not enabled, the Disruption is recorded but the Planning dates are not modified.

Add additional information

You can also add:

- a description;
- Documents;
- Photos;
- any supporting evidence related to the Disruption.

This allows you to keep a record of the reason for the offset directly in the Project.

How are Disruption days calculated?

Only **working days** are taken into account.

For example, if a Disruption covers a Friday and a Saturday, but Saturday is not a working day, the Task is only offset by one working day.