

Archipad Mobi

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[Archipad Mobi](#) allows trade packages to view in real-time the list of observations assigned to them. The subscription is completely free. Access is included in your Archipad Premium subscription.

Your team members will be able to:

- Mark their observations as “resolved”.
- Add comments and multiple photos.

To share your project with a trade package, you must first add this trade package and its email address in the “**Information**” menu, under the “**Trade packages**” section.

How does it work?

1. Go to Archipad Web with your **Archipad Premium** subscription
2. Enter your project
3. Select the **Information** menu
4. Click on the **Sharing** submenu.

In the “Trade packages using Archipad” section, share your project with the contractors to give them access to **Archipad Mobi** so they can process the observations.

Contractors will receive an email with the following information:

- Name of the project owner.
- Name of the project.
- The link to access the project directly, with the list of punch list items to be resolved.

Archipad Mobi for contractors

To access the shared project, the contractor must:

1. Log in to [Archipad Mobi](#) using the browser on their mobile device (iPhone, Android, and Windows Phone).
2. Once logged in, the contractor will have access to project information, project contacts, their list of observations to process, as well as the drawings.
3. When the contractor has synchronized the shared project, log in to Archipad Cloud or Archipad App to view the contractors’ feedback (after synchronizing the data).

Main features.



Archipad Mobi	Features
Projects	
Access a shared project	✓
Synchronize a shared project	✓
Information	
Edit “Project Information” fields	☐
Add a document (Trade package)	☐
Add a document (Information)	☐
Share a project	☐
Drawings	
Access to drawings	✓
Schedule	
Feature access	☐
Site visits	
Feature access	☐
Observations	
Access your observations	✓
Create an observation	☐
Resolve an observation	☐
Process an observation	✓
Reject an observation	☐
History and comments	✓
Notes	
Feature access	☐
Digitform	
Feature access	☐
Reports	
Feature access	☐
Dashboard	
View	☐