

Fill in the project information

Posted on July 27, 2026 by Smaheine

Complete the general information for your project and add a photo to make it easier to identify.

Steps

1. Open the relevant project.
2. Go to the **Information** menu, then to the **Information** tab.
3. Fill in or edit the project details:
 - the name;
 - the address;
 - the project country;
 - the construction type;
 - the number of buildings.
4. To add an image, click on **Set a photo**, then select the desired photo.

Good to know

The information provided makes it easier to identify the project and can be used in the various documents generated from Archipad.