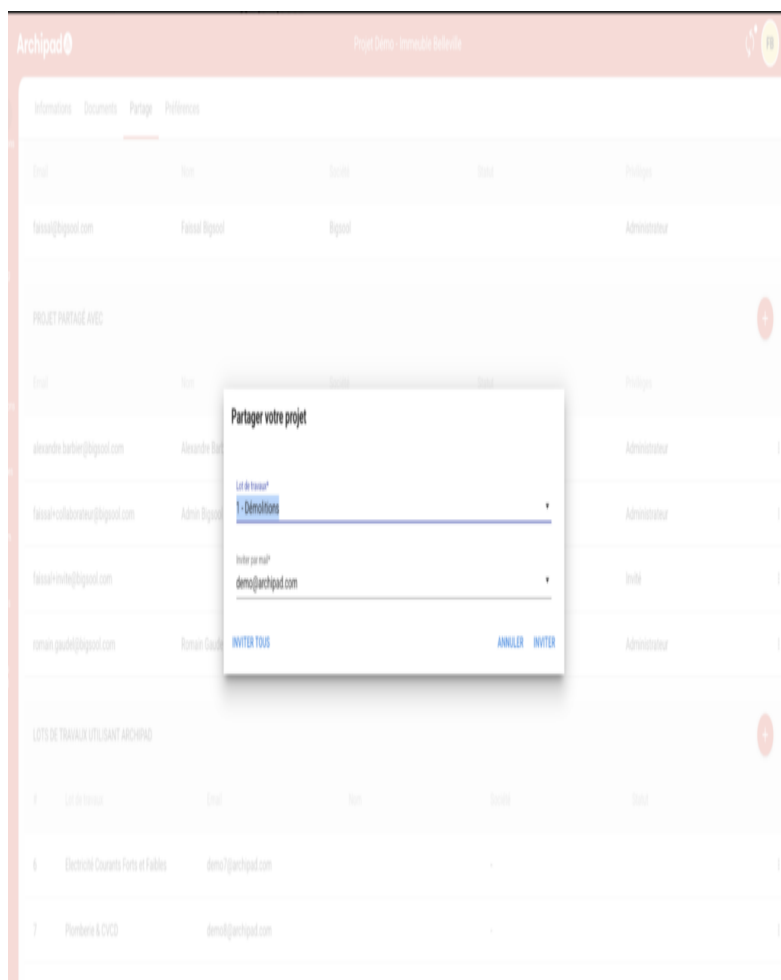


Share a project with a trade package

Posted on July 2, 2026 by Smaheine

Sharing with a trade package allows the contractor to view and process observations or punch list items assigned to them from the dedicated Archipad.mobi interface.

Share the project



1. Open the project, then go to **Information > Sharing**.

2. In the **Trade packages using Archipad** section, click the + button.
3. Select the **trade package** to share.
4. Verify the email address in the **Invite by email** field.
5. Click **Invite**.

Good to know

If an email address has already been entered in the **Trade packages** section of the **Information** page, it will automatically be populated in the **Invite by email** field.