

Share a project with a trade package

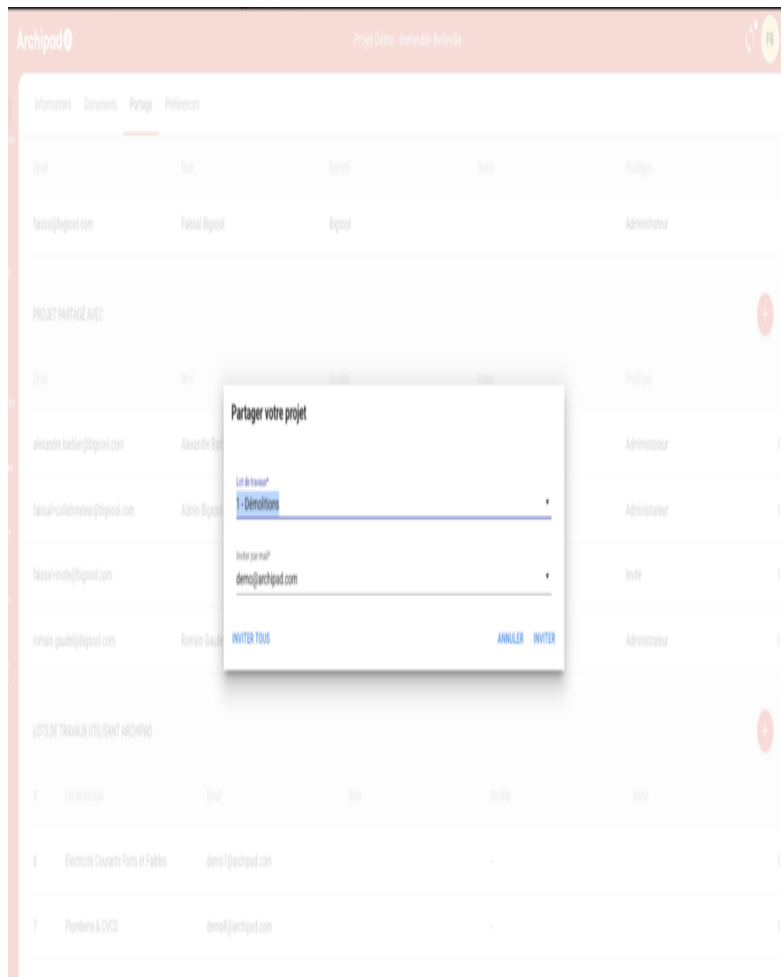
Posted on July 2, 2026 by Smaheine

Sharing with a trade package allows the contractor to view and manage observations or punch list items assigned to them through the dedicated Archipad.mobi interface.

Available on

-  **Archipad Web**
-  **Android** (*same steps as Web version*)

Steps



1. Open the project, then go to **Information > Sharing**.
2. In the **Trade packages using Archipad** section, click the **+** button.
3. Select the **trade package** to share.
4. Verify the email address in the **Invite by email** field.
5. Click **Invite**.

Good to know

If an email address has already been entered in the **Trade packages** section of the **Information** page, it will automatically be used in the **Invite by email** field.